



Manager: Janice Gregg

Business Purpose: onboarding lunch

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$18.53

Card Purchase Date: Feb-13-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building             | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name           | Code Desc        | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|---------------------|------------------|-------------------|
| LPM/Corporate Office | Split Evenly           | \$18.53       |                | 57230        | Food/Coffee Service | Onboarding lunch | \$18.53           |

[illegible]