



Manager: Mike Jacobus

Business Purpose: mailboxes locks

Is this a Credit/Return: No

Vendor Code: fb1866

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$320.23

Card Purchase Date: Dec-16-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
251 Dekalb	Split Evenly	\$320.23		56118	Doors Supplies	Locks for mailbox's	\$320.23

