

Manager: Marva Brown

Business Purpose: 2 small filing cabinets for office

Is this a Credit/Return: No

Vendor Code: fb5630

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$387.00

Card Purchase Date: Dec-10-2020

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$193.50		57240	Office expenses	2 small filing cabinets	\$193.50
Gateway Towers	Split Evenly	\$193.50		57240	Office expenses	2 small filing cabinets	\$193.50

