



Manager: Laura Reed

Business Purpose: coffee maker and supplies

Is this a Credit/Return: No

Vendor Code: fb1352

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$206.69

Card Purchase Date: Jun-27-2021

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
York House (South)	Split Evenly	\$206.69		57240	Office expenses	Coffee maker and supplies	\$206.69

