



Manager: Doris Scipio

Business Purpose: staff awards lunch

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$207.26

Card Purchase Date: Sep-23-2021

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Mt. Airy Arms	Split Evenly	\$207.26		57230	Food/Coffee Service	Staff awards lunch	\$207.26

Please Deposit—Credit Card Message

Send it right or later \$ 708.55

PAYEE'S FOR \_\_\_\_\_

Receipted (D-NY) Date: 9/22/2021

Property# 170

1st Approval \_\_\_\_\_

2nd Approval \_\_\_\_\_

Expense Code \_\_\_\_\_

Receipt Total \$ 201.26

Unit # \_\_\_\_\_  
Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Receipt in this box

Cheese Cake  
for \_\_\_\_\_