



Manager: Marva Brown

Business Purpose: team outing

Is this a Credit/Return: No

Vendor Code: fb7566

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$286.6

Card Purchase Date: Nov-03-2022

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$100.66		56143	Staff Training Supplies	Team outing	\$100.66

Gateway Towers	Split Evenly	\$185.94	56143	Staff Training Supplies	Team outing	\$185.94
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