



Manager: Doris Scipio

Business Purpose: flowers for office

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$37.00

Card Purchase Date: Sep-11-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Gardens of Mt. Airy	Split Evenly	\$37.00		57290	Resident Activities	Flowers	\$37.00

Firstnet Visa-Card Receipt

Attach Receipt in this box

Lost Receipt

Last 4 digits of card # 7580

PAYCARD No. 1715

Receipt Date 9-11-2019

Property# 1710

Approval 90

Expense Code 57290

Receipt Total \$ 87.00

Unit # _____

Desc. Flowers

for office

1. The purpose of this purchase is flowers for office

2. I received permission to use my credit card and bypass our vendor system for this emergency purchase. (Yes or No) Yes

3. The Supervisor approving my purchase. [Signature]