



Manager: Nancy Benner

Business Purpose: team meeting

Is this a Credit/Return: No

Vendor Code: fb6430

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$80.74

Card Purchase Date: Jun-14-2022

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
7400 Roosevelt	Split Evenly	\$80.74		57227	Meetings & Conferences	Team meeting	\$80.74

11 Item  
12 sub: \$4.75  
tax: \$75.09  
total: \$5.65  
total: \$80.74  
APPROVAL  
6430 629508  
35  
ALE \$80.74  
change: \$.00

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agree to pay above total according  
to my card issuer agreement

comment 1  
comment 2  
comment 3  
comment 4