



Manager: Amber Johnson

Business Purpose: laundry card for 131

Is this a Credit/Return: No

Vendor Code: fb1018

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$5

Card Purchase Date: Mar-10-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Haverford Court	Split Evenly	\$5.00		56113	Building Supplies	Laundry test card for 131	\$5.00

Firsttrust Visa-Card Receipt

Attach Receipt in this box

last 4 digits of card # 1018

PAYSCAN POW

Receipt Date 2/10/2020

Property# 131

Approval [Signature]

Expense Code 54113

Receipt Total \$ 5.00

Unit # Laundry card

Desc: card machine  
did not have  
receipt paper

The purpose of this purchase is Laundry card reader test for  
2nd building machine

I've permission to use my credit card and bypass our vendor system  
 emergency purchase. Yes or No