



Manager: Dawn Buck

Business Purpose: Donuts for team for Valentines Day

Is this a Credit/Return: No

Vendor Code: fb9185

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$12.49

Card Purchase Date: Feb-14-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|---------------|------------------------|---------------|----------------|--------------|---------------------|------------------------------------|-------------------|
| Bromley House | Split Evenly | \$12.49 | | 57230 | Food/Coffee Service | Donuts for team for Valentines Day | \$12.49 |