



**Manager:** Billie Schott

**Business Purpose:** folders and desk organizer

**Is this a Credit/Return:** No

**Vendor Code:** fb4732

**Card Name:** Firsttrust Bank

**Card Unit:**

**Card Receipt Total:** \$42.84

**Card Purchase Date:** Dec-09-2020

**Same Expense Code Per Property?:** No

**Same Description Per Property?:** No

**Card Purchase for Only One Property:** Yes

**Card Allocation Method:** Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Crossings at Stanbridge	Split Evenly	\$42.84		57240	Office expenses	Folders and desk organizer	\$42.84

