



Manager: Thomas Neal

Business Purpose: flowers for Employee bereavement

Is this a Credit/Return: No

Vendor Code: fb1706

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$137.76

Card Purchase Date: Nov-13-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
York House (South)	Split Evenly	\$137.76		57240	Office expenses	Flowers for Ms. Jean	\$137.76

