



Manager: Stephen Cicala

Business Purpose: Scissors and laminating pouches

Is this a Credit/Return: No

Vendor Code: fb6125

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$33.52

Card Purchase Date: Mar-11-2026

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly





<b>Building</b>	<b>Code Allocation Method</b>	<b>Property Cost</b>	<b>Property Unit#</b>	<b>Expense Code</b>	<b>Code Name</b>	<b>Code Desc</b>	<b>Expense Code Cost</b>
251 DeKalb	Split Evenly	\$33.52		57240	Office expenses	Scissors, laminating pouches	\$33.52

Order Summary

Order placed March 11, 2025    Order # 114-0720384-0174544

Ship to	Payment method	Order Summary
Stephen Guale 2901 WASHINGTON ST UNIT 200K/CP/CFICE PHILADELPHIA, PA 19104-3841 United States	Visa ending in 6125 <a href="#">View related transactions</a>	Item(s) Subtotal: \$24.63 Shipping & Handling: \$6.99 Total before tax: \$31.62 Estimated tax to be collected: \$1.90 Grand Total: \$33.52

**Delivered March 12**  
It was handed directly to a receptionist or someone at a front desk.

-  Scissors, Multipurpose office Scissors, 8.5 inch Ultra Sharp Shears, Comfort Grip
-  Hand Sanitizer, Alcohol-based, 100% Pure, 8.5 oz. Pump Dispenser - Pack of 3, Right/Left
-  Hand Sanitizer, Alcohol-based, 100% Pure, 8.5 oz. Pump Dispenser - Pack of 3, Right/Left
-  Business Source 5 mil Clear Laminating Pouches, 100/Box (20055)

Shipped by Amazon.com  
Shipped by Other  
Access or replace items Eligible through April 11, 2025

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