



Manager: Melissa Verdon

Business Purpose: hand soap, sponge holder, and popcorn

Is this a Credit/Return: No

Vendor Code: fb3259

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$70.55

Card Purchase Date: Nov-01-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Manually enter Split	\$70.55		56116	Custodial Supplies	hand soap and sponge holder	\$19.43

Enclaves	Manually enter Split	\$70.55	57230	Food/Coffee Service	popcorn	\$51.12
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