



Manager: Ketty Bailey

Business Purpose: towing for B building canopy

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$504.84

Card Purchase Date: Sep-12-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$504.84		60117	Exterior Upgrade	Towing for canopy B bldg	\$504.84

AT/Smart Testing and Audit

1718 Richmond Road

ARRINGTON, VA 22015 United States

Invoice #000013

Issue Date

Oct 11, 2025

Invoice #000013

Customer

Linley Properties

linley@linleyproperties.com

(202) 970-4881

800 Valley Rd

Warrenton, Pennsylvania 18976

Invoice Details

PDF created September 13, 2025

\$504.84

Payment

Due September 11, 2025

\$504.84

Items

	Quantity	Price	Amount
1. Personal Assistant	1	\$386.26	\$386.26
2. Personal Assistant to Mr. & Mrs. [Name]	2	\$45.00	\$90.00
Subtotal			\$476.26
State Tax			\$28.58
Total Paid			\$504.84

Payments

6.12.2025 (Visa 0603)

\$504.84