



Manager: John Samuel

Business Purpose: ipod charger for john montgomery

Is this a Credit/Return: No

Vendor Code: fb3846

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$11.52

Card Purchase Date: Jun-30-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Gateway Towers	Split Evenly	\$11.52		57240	Office expenses	Ipod charger for john montgome	\$11.52

Firsttrust Visa-Card Receipt

Attach Receipt in this box

Receipt missing

last 4 digits of card

PAYSCAN PO#

Receipt Date

Property#

Approval

Expense Code

Receipt Total

Unit #

Desc.

3846

7/30/2019

135

\$11.52

god charger for

John Montgomery

1. The purpose of this purchase is.

2. I received permission to use my credit card and bypass our vendor system for this emergency purchase. Yes or No

3. The Supervisor approving my purchase.