

Manager: John Samuel

Business Purpose: employee appreciation lunch

Is this a Credit/Return: No

Vendor Code: fb3730

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$280.66

Card Purchase Date: Aug-12-2020

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Gateway Towers	Split Evenly	\$140.33		57230	Food/Coffee Service	employee appreciation lunch	\$140.33
Enclaves	Split Evenly	\$140.33		57230	Food/Coffee Service	employee appreciation lunch	\$140.33

