

**Manager:** Edna Atkins

**Business Purpose:** face mask

**Is this a Credit/Return:** No

**Vendor Code:** fb2778

**Card Name:** Firsttrust Bank

**Card Unit:**

**Card Receipt Total:** \$2.39

**Card Purchase Date:** Jul-16-2020

**Same Expense Code Per Property?:** No

**Same Description Per Property?:** No

**Card Purchase for Only One Property:** No

**Card Allocation Method:** Split Evenly

| Building             | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name         | Code Desc        | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|-------------------|------------------|-------------------|
| LPM/Corporate Office | Split Evenly           | \$2.39        |                | 79500        | Extraordinary Exp | Face mask sample | \$2.39            |

