



Manager: Janice Gregg

Business Purpose: employee education

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$254.28

Card Purchase Date: May-30-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|-------------------------|---------------------------|-------------------|
| LPM/Corporate Office | Split Evenly | \$254.28 | | 56143 | Staff Training Supplies | LinkedIn learning courses | \$254.28 |

