



Manager: Janice Gregg

Business Purpose: office supplies

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$77.35

Card Purchase Date: Apr-12-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|-----------------|-------------------------------|-------------------|
| LPM/Corporate Office | Split Evenly | \$77.35 | | 57240 | Office expenses | White noise machine conf room | \$77.35 |

