



Manager: Stephen Cicala

Business Purpose: Winter decor and holiday party supplies

Is this a Credit/Return: No

Vendor Code: fb6125

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$568.47

Card Purchase Date: Dec-02-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
251 Dekalb	Split Evenly	\$568.47		56117	Decorating Supplies	Winter decor	\$568.47

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