

**Manager:** Linda Barder

**Business Purpose:** office Christmas party

**Is this a Credit/Return:** No

**Vendor Code:** fb5767

**Card Name:** Firsttrust Bank

**Card Unit:**

**Card Receipt Total:** \$41.31

**Card Purchase Date:** Nov-11-2020

**Same Expense Code Per Property?:** No

**Same Description Per Property?:** No

**Card Purchase for Only One Property:** Yes

**Card Allocation Method:** Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Towers at Wyncote	Split Evenly	\$41.31		57240	Office expenses	Office Christmas party	\$41.31

