



Manager: Doris Scipio

Business Purpose: Staff meeting

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$68.34

Card Purchase Date: Aug-09-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

| Building      | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name           | Code Desc     | Expense Code Cost |
|---------------|------------------------|---------------|----------------|--------------|---------------------|---------------|-------------------|
| Mt. Airy Arms | Split Evenly           | \$68.34       |                | 57230        | Food/Coffee Service | Staff meeting | \$68.34           |

