



Manager: Alison Snyder

Business Purpose: BJs Akira wrong card purchase

Is this a Credit/Return: No

Vendor Code: fb2631

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$8.97

Card Purchase Date: Feb-04-2021

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$8.97	a15	57240	Office expenses	Wrong purchase Akira	\$8.97

missing receipt

2/11/21

BIS

\$8.97

Allura water accidentally  
charged - reimbursing