



Manager: Melissa Verdon

Business Purpose: Office coat rack and binders

Is this a Credit/Return: No

Vendor Code: fb3259

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$40.56

Card Purchase Date: Jan-04-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name       | Code Desc                    | Expense Code Cost |
|----------|------------------------|---------------|----------------|--------------|-----------------|------------------------------|-------------------|
| Enclaves | Split Evenly           | \$40.56       |                | 57240        | Office expenses | Office coat rack and binders | \$40.56           |