



Manager: Janice Gregg

Business Purpose: technology

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$28.24

Card Purchase Date: Nov-10-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building             | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name       | Code Desc                  | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|-----------------|----------------------------|-------------------|
| LPM/Corporate Office | Split Evenly           | \$28.24       |                | 57240        | Office expenses | Pen holders for remarkable | \$28.24           |

