



Manager: Brian Kroker

Business Purpose: tennis canceled

Is this a Credit/Return: Yes

Vendor Code: fb9067

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$325.00

Card Purchase Date: May-23-2022

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

<b>Building</b>	<b>Code Allocation Method</b>	<b>Property Cost</b>	<b>Property Unit#</b>	<b>Expense Code</b>	<b>Code Name</b>	<b>Code Desc</b>	<b>Expense Code Cost</b>
LPM/Corporate Office	Split Evenly	\$325.00		57180	Entertainment	Tennis Outing canceled	\$325.00

**Employee Reimbursement**

Company: LFA  
 Name: ROBERT  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_

Code	Date	Vendor	Description	Amount
98110			Home Depot Supplies	
98111			Hardware Supplies	
98112			Painting Supplies	
98113			Plumbing Supplies	
98114			Electrical Supplies	
98115			Automotive Supplies	
98116			Office Supplies	
98117			Medical Supplies	
98118			Food Supplies	
98119			Travel Expenses	
98120			Other Expenses	
98121			Auto	
98122			Gas, Cars and Trucks	
98123			Automotive Supplies	
98124			Tolls and Parking Fees	
98125			Taxes	
98126			Books and Publications	
98127			Insurance	
98128			Public Utilities	
98129			Postage	
98130			Printing Expenses	
98131			Travel and Lodging	
98132			Other	
<b>TOTAL</b>			<b>Reimbursement</b>	<b>(225)</b>

Please include full descriptions and receipt of all expenses.  
 Total Spent: (225)

Form 1099-CO  
 Signature: Robert