



Manager: Amber Johnson

Business Purpose: supplies, food and coffee service

Is this a Credit/Return: No

Vendor Code: fb1018

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$253.48

Card Purchase Date: Jan-05-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
York North (YONO)	Manually enter Split	\$253.48		57230	Food/Coffee Service	Office food and coffee service	\$186.14

York
North
(YONO)

Manually
enter Split

\$253.48

56116

Custodial
Supplies

Office
cleaning
supplies

\$67.34

