



Manager: Billie Schott

Business Purpose: printer ink and holiday party items

Is this a Credit/Return: No

Vendor Code: fb4732

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$205.44

Card Purchase Date: Nov-20-2021

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Crossings at Stanbridge	Manually enter Split	\$205.44		57290	Resident Activities	Holiday party items	\$155.45

Crossings
at
Stanbridge

Manually
enter Split

\$205.44

57240

Office
expenses

Ink for
printer

\$49.99

