

| Manager: Abigail Gross |
|---|
| Business Purpose: |
| Is this a Credit/Return: No |
| Vendor Code: |
| Card Name: |
| Card Unit: |
| Card Receipt Total: \$ |
| Card Purchase Date: - |
| Same Expense Code Per Property?: No |
| Same Description Per Property?: No |
| Card Purchase for Only One Property: No |
| Card Allocation Method: |