



Manager: Simquetta Lovett

Business Purpose: staff meeting

Is this a Credit/Return: No

Vendor Code: fb5831

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$214.99

Card Purchase Date: Jan-07-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Fountain Gardens	Split Evenly	\$53.75		60118	Fire Damage	Staff lunch	\$53.75
Joshua House	Split Evenly	\$53.75		60118	Fire Damage	Staff lunch	\$53.75

Longwood Manor	Split Evenly	\$53.75	60118	Fire Damage	Staff lunch	\$53.75
7400 Roosevelt	Split Evenly	\$53.74	60118	Fire Damage	Staff lunch	\$53.74

