



Manager: Melissa Verdon

Business Purpose: Halloween party

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$109.00

Card Purchase Date: Oct-31-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$35.30		57290	Resident Activities	Halloween party	\$35.30
Gateway Towers	Split Evenly	\$65.20		57290	Resident Activities	Halloween party	\$65.20

Gateway
Airport
Townhomes

Split
Evenly

\$8.50

57290

Resident
Activities

Halloween
party

\$8.50

