



Manager: Doris Scipio

Business Purpose: Cleaning Product

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$10.48

Card Purchase Date: Aug-01-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Mt. Airy Arms	Split Evenly	\$10.48		56116	Custodial Supplies	Cleaning products	\$10.48

FirstNet Visa-Card Receipt

Search Receipt in this box

Unit # or card # 9280

PAYSCAN FOR

Receipt Date 8/1/2019

Property# 170

Approval [Signature]

Expense Code

Receipt Total \$ 10.48

Unit # Walmart

Date: Cleaning products

1. The purpose of this purchase is Cleaning products

2. I received permission to use my credit card and bypass our vendor system for this emergency purchase. Yes ☒ or No ☐

3. The Supervisor approving my purchase [Signature]

