



Manager: Billie Schott

Business Purpose: Chair mats and runner for office carpet

Is this a Credit/Return: No

Vendor Code: fb4732

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$190.83

Card Purchase Date: Jul-30-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|----------|------------------------------|------------------|-------------------|-----------------|--------------|--------------|-------------------------|
|----------|------------------------------|------------------|-------------------|-----------------|--------------|--------------|-------------------------|

| | | | | | | |
|-------------------------------|-------------------------|----------|-------|--------------------|---------------------------------------------------------------------|----------|
| Crossings at Stanbridge | Manually enter Split | \$190.83 | 57240 | Office expenses | Chair mats and carpet runner for office carpet | \$190.83 |
|-------------------------------|-------------------------|----------|-------|--------------------|---------------------------------------------------------------------|----------|