



Manager: Melissa Verdon

Business Purpose: Halloween party

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$154.97

Card Purchase Date: Oct-31-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$50.19		57290	Resident Activities	Halloween party	\$50.19
Gateway Towers	Split Evenly	\$92.70		57290	Resident Activities	Halloween party	\$92.70

Gateway
Airport
Townhomes

Split
Evenly

\$12.08

57290

Resident
Activities

Halloween
party

\$12.08

