

Manager: Billie Schott

Business Purpose: mailbox blank keys and extra locks

Is this a Credit/Return: No

Vendor Code: fb4732

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$116.42

Card Purchase Date: Oct-16-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Crossings at Stanbridge	Split Evenly	\$116.42		56129	Keys & Locks Supplies	Mail keys and locks	\$116.42

