



Manager: Melissa Verdon

Business Purpose: out of office sign

Is this a Credit/Return: No

Vendor Code: fb3259

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$6.73

Card Purchase Date: Mar-01-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$6.73		60150	Signs	out of office sign	\$6.73