



Manager: Lori Kolinchak

Business Purpose: Holiday Tree

Is this a Credit/Return: No

Vendor Code: fb5701

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$296.79

Card Purchase Date: Oct-09-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building    | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name           | Code Desc    | Expense Code Cost |
|-------------|------------------------|---------------|----------------|--------------|---------------------|--------------|-------------------|
| Meadowbrook | Split Evenly           | \$296.79      |                | 56117        | Decorating Supplies | Holiday tree | \$296.79          |

### Order Summary

**Order Summary**  
Order placed October 7, 2025      Order # 311-2451446-1750668

### Order Summary

## Delivered October 10

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