



Manager: Stephen Cicala

Business Purpose: Soap and sponges for office

Is this a Credit/Return: No

Vendor Code: fb6125

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$31.26

Card Purchase Date: Oct-24-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building   | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name       | Code Desc                   | Expense Code Cost |
|------------|------------------------|---------------|----------------|--------------|-----------------|-----------------------------|-------------------|
| 251 Dekalb | Split Evenly           | \$31.26       |                | 57240        | Office expenses | Soap and sponges for office | \$31.26           |

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10/25, 2:35 PM

Order Details

Order Summary


Order placed October 24, 2025

Order # 113-7472106-6277059

| Ship to                           | Payment method                           | Order Summary                        |
|-----------------------------------|--|--------------------------------------|
| Nevea Holloway 251 Delab          | Visa ending in 8125                      | Item(s) Subtotal \$22.50             |
| Apartment                         | <a href="#">View account transaction</a> | Shipping & handling \$0.00           |
| 251 WILMINGTON ST UNIT 3400OFFICE |  | Total before tax \$28.49             |
| PHILADELPHIA, PA 19146-3441       |  | Estimated tax to be collected \$1.77 |
| United States                     |  | Grand Total \$31.26                  |

Delivered October 27

Package was left in a secure location



Down EZ Squeezer Ultra Dish Soap, Dishwashing Liquid, Original, Dish Soap Refill,

22.5 oz

Sold by Amazon.com

Supplied by Other

Return or replace items eligible through November 26, 2025

\$1.94

Amazon Basics Cleaning Sponges, Multipurpose, Heavy Duty Scrub Sponges,

Yellow/Green, 6-Pack

Sold by Amazon.com

Supplied by Other

Return or replace items eligible through November 26, 2025

\$1.78

Down Dish Soap Ultra Dishwashing Liquid, Dish Soap Refill, Dish Detergent Liquid,

Original Scent, 64 Fl Oz (Pack of 2)

Sold by Amazon.com

Supplied by Other

Return or replace items eligible through November 26, 2025