



Manager: Melissa Verdon

Business Purpose: Holiday Decor

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$106.97

Card Purchase Date: Jan-31-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|----------------|------------------------|---------------|----------------|--------------|---------------------|---------------|-------------------|
| Gateway Towers | Split Evenly | \$106.97 | | 56117 | Decorating Supplies | holiday decor | \$106.97 |