



Manager: Adonis Henry

Business Purpose: Laptop Bag

Is this a Credit/Return: No

Vendor Code: fb9444

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$27.55

Card Purchase Date: Jan-19-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
251 Dekalb	Split Evenly	\$27.55		57240	Office expenses	Laptop Bag	\$27.55