



Manager: Janice Gregg

Business Purpose: Lindy Picnic

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$5308.03

Card Purchase Date: Jun-27-2025

Same Expense Code Per Property?: No


Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$5,308.03		57290	Resident Activities	Taco Truck food for picnic	\$5,308.03

K to Z Collective



WEST AVENUE
GOLF
Country Club

HIGHLAND
GOLF & COUNTRY CLUB

QUOTE # [Date QUOTED] Section # 81

DATE OF EVENT: [RECEIVED]
 EVENT START DATE: 11/24/00
 EVENT END DATE: 1/14/01
 EVENT LOCATION: [RECEIVED]
 EVENT CONTACT: [RECEIVED]
 NAME OF EVENT: [RECEIVED] Event Start Date: [RECEIVED]
 NUMBER OF GUESTS: 200 Event End Date: [RECEIVED]
 [RECEIVED]

ORGANIZER/CLIENT NAME: [RECEIVED]
 EVENT ORGANIZER: [RECEIVED]
 CONTACT INFO: [RECEIVED]

QUOTATION PREPARED BY:
 Christine Kelly
 Christine.Kelly@westavenue.com 714.934.0000

	Description	Unit	Payment Terms	Unit Price
	Event Insurance		100% Advance	
	Event Staff		100% Advance	
Qty	Description	Unit Price		Unit Price
	Tax and Invoiced package - 2 Tables, 2 chairs, and 4 beverage - picked from menu attached	1,300.00		\$1,300.00
34	Additional Invoiced	2,412.00		\$2,412.00
	Sub-Total			\$3,712.00
	Tax			\$1

K to Z Collective

Quotation # _____
Address Line 1 _____
Address Line 2 _____
City/State/Zip _____
Phone/Fax _____
E-mail _____

Quotation prepared by: _____ (District K&Z - Events Coordinator)

This is a quotation on the goods raised, subject to the conditions stated below. By signing below, client also agrees to paying and having charged a non-refundable 20% deposit of the estimated grand total price for this event. Client also agrees that by signing below they authorize the "center" above to charge the credit and information provided. There will be a 7% service fee for all credit card transactions.

To accept this quotation, sign here and return: _____
Jane Hogg

Quotation prepared by: _____ Chelsea Katz – Events Coordinator

This is a quotation on the goods named, subject to the conditions noted below. By signing below client also agrees to paying and being charged a non refundable 20% deposit of the reflected grand total prior to the event. Client also agrees that by signing below they authorize the "caterer" above to charge the credit card information provided. There will be a 3% service fee for all credit card

To accept this quotation, sign here and return:

James Hays