



Manager: Melissa Verdon

Business Purpose: Prospect snacks

Is this a Credit/Return: No

Vendor Code: fb3259

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$118.78

Card Purchase Date: Apr-07-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$39.20		57230	Food/Coffee Service	prospect snacks	\$39.20
Gateway Towers	Split Evenly	\$79.58		57230	Food/Coffee Service	prospect snacks	\$79.58