



Manager: Dawn Buck

Business Purpose: Key tags, key rings and mattress disposal bags

Is this a Credit/Return: No

Vendor Code: fb9185

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$153.60

Card Purchase Date: Apr-02-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Bromley House	Manually enter Split	\$51.20		56116	Custodial Supplies	mattress disposal bags	\$24.22

Bromley House	Manually enter Split	\$51.20	56129	Keys & Locks Supplies	key tags and key rings	\$26.98
Eola	Manually enter Split	\$51.20	56116	Custodial Supplies	mattress disposal bags	\$24.22
Eola	Manually enter Split	\$51.20	56129	Keys & Locks Supplies	key tags and key rings	\$26.98
Regency House	Manually enter Split	\$51.20	56116	Custodial Supplies	mattress disposal bags	\$24.22
Regency House	Manually enter Split	\$51.20	56129	Keys & Locks Supplies	key tags and key rings	\$26.98