



Manager: Doris Scipio

Business Purpose: Staff meeting

Is this a Credit/Return: No

Vendor Code: fb7585

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$111.26

Card Purchase Date: Mar-02-2024

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Gardens of Mt. Airy	Split Evenly	\$22.25		57230	Food/Coffee Service	Staff meeting	\$22.25
Mt. Airy Place	Split Evenly	\$22.25		57230	Food/Coffee Service	Staff meeting	\$22.25

Willow Bend	Split Evenly	\$22.25	57230	Food/Coffee Service	Staff meeting	\$22.25
Sedgwick Gardens	Split Evenly	\$22.25	57230	Food/Coffee Service	Staff meeting	\$22.25
Sedgwick Terrace	Split Evenly	\$22.26	57230	Food/Coffee Service	Staff meeting	\$22.26

Attach Receipt in this box

Lost Receipt

— Credit Card Receipt

Card # 17585

PAYSCAN PGM

Received (in P/P) Date 3/2/2024

Property# 170

1st Approval

2nd Approval

Expense Code 57230

Receipt Total \$ 111.26

Unit #

Desc. Staff

Nothing