



Manager: Felicia Howell

Business Purpose: lunch meeting

Is this a Credit/Return: No

Vendor Code: fb4167

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$124.96

Card Purchase Date: Feb-19-2020

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Bromley House	Split Evenly	\$62.48		57230	Food/Coffee Service	Team lunch meeting	\$62.48

Regency House Split Evenly \$62.48

57230

Food/Coffee Service

Team lunch meeting \$62.48

