



Manager: Lori Kolinchak

Business Purpose: team outing

Is this a Credit/Return: No

Vendor Code: fb5701

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$415.40

Card Purchase Date: Nov-25-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Rosedale Court	Split Evenly	\$104.00		57230	Food/Coffee Service	Food after escape room	\$104.00

Meadowbrook Split
Evenly \$311.40

57230

Food/Coffee
Service

Food
after
escape
room \$311.40

