

Manager: Janice Gregg

Business Purpose: holiday party

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$137.25

Card Purchase Date: Dec-02-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Piazza at Jenkintown	Split Evenly	\$137.25		57240	Office expenses	Mailing boxes for Elaine	\$137.25

