



Manager: Adrinne Rose

Business Purpose: office supplies

Is this a Credit/Return: No

Vendor Code: fb8023

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$331.09

Card Purchase Date: Mar-02-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Meadowbrook	Manually enter Split	\$331.09		57230	Food/Coffee Service	Coffee, coffee products	\$250.15

Meadowbrook

Manually  
enter Split

\$331.09

57240

Office  
expenses

Copy  
paper  
and  
envelopes

\$80.94

