



Manager: Jeff Wilson

Business Purpose: real estate classes

Is this a Credit/Return: No

Vendor Code: fb0775

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$150.00

Card Purchase Date: Jan-08-2026

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
450 Green Apartments	Split Evenly	\$150.00		57308	Training and Seminars	Real estate classes	\$150.00

Polley Associates
 2010-2011 PA 2011-2012

2424 West Chapman Hwy. Ste. 200, Haverhill, MA 01830, USA
 Tel: 978-375-2200 Fax: 978-375-2201
 Email: info@polleyassociates.com

SALES RECEIPT

Lorraine Burgess
 2424 West Chapman Hwy.
 Haverhill, MA 01830

01480308

Payment method: VISA
 Card number: 4532155510773
 Approval code: 100038

Subtotal: 150.00		Tax: 0.00	Total: 150.00	Owed: 150.00	Paid: 150.00	Balance Due: 0.00
Type	Name	Price	Discount	Tax	Total	Paid
Class	NSD 1:00 05/06/08 AM 1-2	75.00	0.00	0.00	75.00	75.00
Class	NSD 1:00 05/06/08 AM 1-2	75.00	0.00	0.00	75.00	75.00

REFUND POLICY

All sales final. No refund or credit on hand-made purchases. Defective work items may be exchanged for the identical product only within 30 days of purchase date. No refund or credit on Sales Extra Prep or other Extra Prep classes. No refund, but limited class credits available, on all course cancellations, rescheduling, and missed classes, and other sales situations. Please refer to our website for more information.

Thank you for your business!

All textbooks or class-related materials will be handled on the first day of class. Wondering if bad weather will cancel your class? Call 800-220-2789, choose Option 3.